JOB POSTING: R.E. CRAWFORD CONSTRUCTION, LLC – SARASOTA, FL

Position: Construction Project Manager

Employment Type: Full-Time

Job Description:
National General Contractor seeking an energetic, self-motivated Project Manager to join our project management team serving retail clients. This role is responsible for the oversight of multiple concurrent projects, including tenant fit-out, remodel and ground-up retail and restaurant construction projects.

Requirements & Responsibilities

- 5+ years experience in management of retail construction projects
- Ensure projects are completed on time, within scope and within budget
- Develop a detailed project plan to monitor and track progress, and work closely with project team to ensure all documents, photos and cost reports are timely and accurate.
- Periodically visit the construction site to inspect all work to ensure compliance with plans and specifications, and meet
- Develop construction schedules, identifying trades as well as scheduled overlaps and critical inspection date schedule. Align schedule with city inspectors ensuring we are complete on assigned inspection dates
- Manage communication of expectations for project goals to all internal and external personnel and document actual results.
- Coordinate with client, architect, engineer, superintendent, inspectors, and subcontractors
- Ensure building code and jobsite safety compliance

Knowledge skills and abilities

- Ability to communicate effectively with client, subcontractors, vendors and project team
- Ability to multi-task and work in a fast-paced environment managing multiple projects simultaneously
- Strong analytical thought process with sound judgement and attention to detail
- Strong commitment and dedication to see projects through to the end with limited oversight
- Excellent communication skills, able to effectively explain schedules as well as project scope and expectations
- Excellent construction knowledge regarding process of major project development, understanding trade requirements

Benefits Offered: 401k, paid holidays, paid vacation, medical insurance

Submit resumes to info@recrawford.com